



## **Corridor Storefront Improvement Program (CSIP)**

***A Façade Grant Program for Ground Floor Retail Businesses  
on the Major Commercial Thoroughfares of Main and State Streets in Springfield.***

### **Pre-Application**

Please print clearly and answer all questions.

**The CSIP is a discretionary program and all awards are made  
at the sole discretion of DevelopSpringfield.**

#### Applicant Information:

Please indicate:       Building Owner       Tenant

Name \_\_\_\_\_

Building Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Building Owner Name (if being submitted by tenant) \_\_\_\_\_

Name of Store, Shop or Office \_\_\_\_\_

Nature of Business \_\_\_\_\_

#### **Description of Proposed Project; Improvements to be Made:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Once your Pre-Application has been reviewed, you will be contacted to set up an appointment to discuss the project with both the Program Administrator and Design Consultant. Please note that grants can be up to \$10,000; grants require a minimum of a 25 percent match from the applicant of the total project cost.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Please Submit Completed Pre-Application to:

Jay Minkarah, CSIP Program Administrator

President & CEO

DevelopSpringfield

1182 Main Street

Springfield, MA 01103

Phone: (413) 209-8808 Fax: (413) 301-7060

Or email to [jminkarah@developspringfield.com](mailto:jminkarah@developspringfield.com)